

Mayor and Council Meeting Minutes

Tuesday, October 26, 2004, 7:00 p.m.

Call to Order

Pledge

Roll Call–Harrington, Smith, Greenfield, Stull, Castle, Bell; all present

Mayor's Remarks–

- Work Session for Mayor & Council tomorrow, Oct. 27, 2004 regarding Brunswick Crossing Project & East Potomac CDBG Project (projected costs too high, will discuss changing scope of project)
- Mayor & Council meeting being audio and video taped
- MML Fall Conference attended by Mayor, Stull & Castle–established three main legislative priorities including Agrigation, Public Safety Comm. Connectivity & Restoring Municipal Fiscal Resources

Bell–Does deregulation include commercial customers?

Mayor–Depends on who provider is.

Greenfield–announces upcoming events

- Skate Park Halloween Weekend
- Sat., Oct. 30–Trick or Treating & Halloween Block Party at Square Corner Park

Citizen's Forum–

Mike Tome–206 4th Ave–representing Brunswick Junior Baseball–discusses need for playing field for 13-16 year old ball players. Requests Mayor & Council consider project of this type for IKO's upcoming development of Brunswick Crossing, along with Junior Baseball fundraising events.

Mayor–Believes much of IKO's projects will be infrastructure based, but agrees to consider request.

Smith–Inquires as to what intended use for extra Biser property will be?

Mayor–Suggests Rick Stup addresses question.

Rick–Biser sight is for school use. They hold deed to property with Board of Education.

Stull–Latest CAC meeting did address playing field issue and IKO agreed to consider requests.

Old Business–
None

New Business–

Police Officer Oaths of Office–Mayor swears in new Police Recruits Adelsberger & Merrbach

Captain Rough praises work of officer recruits so far and introduces them, along with their backgrounds

Request to Close Potomac Street October 30th–Beth Johnson, Check Brunswick First Committee–Request to close street for two hours to provide downtown business owners opportunity to participate in trick-or-treating without traffic in area. Police and Rec Council have both okayed request thus far.

Mayor–What cross streets will stay open?

Johnson–Maple Open, Maryland & Virginia Ave. closed.

Stull–Inquires if parking will be allowed along this stretch?

Johnson–That would be up to Council to decide.

Mayor–A barricade would be placed at bridge on West Potomac, so as to not block parking.

Greenfield–Motion to close Potomac Street between Bridge & Maple Ave. Oct. 30th from 6-8 p.m.

Stull–2nd

Vote 6-0

Request to use Square Corner Park–First Footing/Bob Ward–event to be held New Year’s Eve from 11:30 p.m.–just after midnight

Smith–Motion to grant use

Greendfield–2nd

Vote 6-0

Resolution No. 04-08–Modified Public Works Agreements–Staff Approvals–Rick Stup–report attached–would allow City Administrator & Planning & Zoning Administrator approval process of contracts up to \$10,000–staff recommends approval

Stull–Motion to approve Resolution 04-08

Greenfield–2nd

Smith–Is \$10,000 too much to allow staff approval of?

Stup–\$5,000 won't cover amount of many projects, i.e. water and sewer lines, but a resolution can change at any time, should Council feel \$10,000 is too high at a later point. Believes this would lessen burden of Mayor and Council work load.

Smith–Stup has knowledge to make such approvals, but worries that future person in position would not.

Stup–Projects in question are usually minor in scope.

Bell–Concerned Council would not be informed of what's happening, then wouldn't be able to do anything at a later time should problems arise.

Mayor–States Brunswick is not only municipality with this in place.

Stup–Frederick City & County have in place, as do Walkersville, Myersville, etc.

Stull–Believes this will speed up process in an area where there exists a back-log of work and points out that a resolution can be changed at any time should problems arise.

Harrington–Is this only for lots of record?

Stup–Yes

Vote 5-1, Bell against

Water & Sewer Tap Allocation for Frederick County Public Schools–Request for 16 Taps for Brunswick Middle School Addition Project–report attached–staff recommends approval

Stull–Motion to grant taps

Castle–2nd

Bell–Are taps being paid for?

Stup–Yes.

Vote 6-0

WWTP Design Review Engineer Consultant Contract–Rick Stup–report attached–Staff recommends Whitman, Requardt & Associates

Bell-motion to appoint Whitman, Requardt & Associates

Castle-2nd
Vote 6-0

Litigation Attorney Consultant Contract–Rick Stup–report attached–
In case of DVL case, City attorney didn't continue this case, but recommended Ruble & Weaver
to represent City

Castle– Motion to appoint Ruble & Weaver
Stull–2nd
Vote 6-0

Adjourned

Approved By: _____
Mayor Date

Witnessed By: _____
City Administrator Date